



# Ivory Creek Pet Retreat

## Boarding Admission Form

Owner's name \_\_\_\_\_ Phone Contact \_\_\_\_\_  
Address \_\_\_\_\_  
Email Address \_\_\_\_\_

Admission date \_\_\_\_\_ AM  PM  Pick Up Date \_\_\_\_\_ AM  PM

We operate a pick up and drop off service, "The Pet Taxi", do you wish to use this service? **YES**  (we will contact you regarding this)

### SERVICE TO BOOK

- Dog boarding – Normal suite  Dog boarding – Deluxe suite   
 Cat boarding – Normal suite  Cat boarding – Patio Suite   
 Other small pet -

### GUEST INFORMATION.

**\*All dogs must have a current C5 vaccinations \*All cats must have a current F3 vaccinations**  
(please bring the current vaccination certificate with the animal to ICPR)

**Guest 1 type:**  Dog.  Cat.  Bird.  Other.

Guests' Name \_\_\_\_\_ Breed \_\_\_\_\_  
Male . Female . Desexed . DOB \_\_\_\_\_ Colour. \_\_\_\_\_

**Guest 2 type:**  Dog.  Cat.  Bird.  Other.

Guests' Name \_\_\_\_\_ Breed \_\_\_\_\_  
Male . Female . Desexed . DOB \_\_\_\_\_ Colour. \_\_\_\_\_

**Guest 3 type:**  Dog.  Cat.  Bird.  Other.

Guests' Name \_\_\_\_\_ Breed \_\_\_\_\_  
Male . Female . Desexed . DOB \_\_\_\_\_ Colour. \_\_\_\_\_

**\*If we discover evidence of fleas on your pet a safe, effective short-term flea treatment will be administered. There is a fee for this service. It is recommended that your dog is on paralysis tick protection.**

### Owner's Release

If any problem with your pet is observed or develops (tick one):

- Please treat my pet as required, you need not call me first.  
 Do NOT perform any diagnostics and/or treatment until I am notified and consent for you to evaluate and treat as recommended. (See condition 4)

Owner/Agent: \_\_\_\_\_ Date: \_\_\_\_\_

I have read terms and conditions on the back of this form.

Name and phone number of responsible party to be reached in an emergency:

\_\_\_\_\_



# Terms and Conditions

1. All animals to be fully immunised, Cats F3, Dogs C5. No dog will be admitted into the kennel without proof of current C5 vaccination. Tri-annual vaccines for Distemper, Hepatitis and Parvo virus are acceptable. An annual vaccination for canine cough is required.
2. Ivory Creek Pet Retreat reserve the right to refuse any animal without being required to give an explanation.
3. Animals from the same household can share the same kennel, of sufficient size, with the signed consent of the owner/s.
4. If, in the opinion of the Ivory Creek Pet Retreat operators that veterinary attention is required for a boarding animal, and the owner cannot be contacted, a recommendation will be sought from a vet. If the vet recommends treatment, the pet owner/s are liable for all expenses, and Ivory Creek Pet Retreat will transport the animal to veterinarian at the owner's expense should the need arise. If, in the event of a life-threatening illness and the owner cannot be contacted the veterinary surgeons' decision will be final.
5. Staff will administer medicines as prescribed by a veterinarian.
6. The Operators of Ivory Creek Pet Retreat will take every effort to contact the owner if a pet is not collected on the due date. However, animals not collected within 5 days of the nominated date will be disposed of at Ivory Creek Pet Retreat's discretion. All monies owing, including fees and costs relating to disposal, shall be payable by the owner forthwith after receipt of Ivory Creek Pet Retreat's advice as to the amount thereof. If the costs are not paid as provided above, legal proceedings will be instituted without further notice.
7. Ivory Creek Pet Retreat or its employees or agents will not be held responsible for Paralysis Tick, Canine or Feline Influenza, injury, death, loss or damage of any kind whatsoever to any of the animals staying at their kennels.
8. Owners must disclose any peculiar traits or medical condition of the dog (eg. Timidness, Climbing, Epilepsy etc.).
9. The owner of the animal will be responsible for any damage caused by the animal due to its behavior to any other animal or property.
10. Ivory Creek Pet Retreat will take no responsibility for any bedding or toys left in its care.
11. Ivory Creek Pet Retreat, its employees and agents are not responsible for pets' coat condition while at the retreat or at departure & thereafter. This includes matting, knotting, smell etc. Ivory Creek Pet Retreat offers grooming options that are at "a fee for service" if you feel your pet requires it.
12. It must be clearly understood that the animals are not supervised continuously however are checked regularly.
13. All cats are to be desexed.
14. Entire male dogs will incur a \$5.00 a day extra cleaning fee if they mark inside the kennels.
15. In Season female dogs will not be admitted to Ivory Creek Pet Retreat.
16. Boarding rates are charged on calendar day basis.
17. A booking fee is set by Ivory Creek Pet Retreat and is payable for each and every animal booked.
18. **Full payment is to be made at the time of pet drop-off.**
19. Refunds are only available if notice of cancellation is given at least 4 weeks prior to the booked dates.
20. The fully booked period will be charged in the holiday period, even if the owners return early.
21. Christmas deposits are refundable only at the discretion of Ivory Creek Pet Retreat. An administration fee will be deducted if the deposit is returned.

